

Mayor Jonathan F. Mitchell
Chairperson, Ex-Officio
Colleen Dawicki
Vice Chairperson
Joshua Amaral
Christopher Cotter
Joaquim B. Livramento, Jr.
Bruce Oliveira
John A. Oliveira

NEW BEDFORD SCHOOL COMMITTEE
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET NEW BEDFORD, MASSACHUSETTS
TELEPHONE: 508.997.4511



Thomas Anderson
Superintendent of Schools
Secretary, School Committee



FACILITIES SUB-COMMITTEE MEETING:

Thursday, May 6, 2021 at 5:00 P.M.

VIRTUAL PLATFORM FOR PUBLIC VIEWING
Paul Rodrigues Administration Building, Room 224
455 County Street, New Bedford, Massachusetts

This Meeting is being held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G. L. c. 30A, Section 20.

Please join the meeting link on the New Bedford Public School website: www.newbedfordschools.org

AGENDA

A. ROLL CALL – CALL TO ORDER

B. APPROVAL OF MINUTES

- April 8, 2021

C. REPORTS

- Covid-19 Readiness
- April Vacation Projects/PRAB Upgrade Projects
- Small and Medium Projects

D. NEW BUSINESS

- Rental Reports
 1. Updated Fee Schedule
 2. Rentals
 3. Waiver of Fees
- Facility Reports
 1. Completed Monthly Work Order Reports/Charts

E. ADJOURN

Next Regular Scheduled Meeting:
Thursday, July 8, 2021

In accordance with the Americans with Disabilities Act (ADA), if any accommodations are needed, please contact **Marjorie Fernandes at 508-997-4511, Ext. 14552** (mjfernandes@newbedfordschools.org) or **MassRelay 711**. Requests should be made as soon as possible but at least **48 hours** prior to the scheduled meeting.

FACILITIES MEETING MINUTES ¹

New Bedford Public Schools
Paul Rodrigues Administration Building
455 County Street, Room 119
New Bedford, MA 02740

Facilities Subcommittee Meeting
April 8, 2021
5:30pm – 6:00pm

Present: Mr. Bruce Oliveira, Mr. Joshua Amaral
Also in attendance: Mr. Andrew O’Leary, Mr. Al Oliveira, Chris Cotter (zoom)

The meeting commenced at 5:36 pm.

The minutes from the January 7, 2021 Facilities Subcommittee Meeting were reviewed. Voted unanimously on a motion by Mr. Amaral and seconded by Mr. Bruce Oliveira to approve the minutes.

Mr. Al Oliveira presented a list of items and supplies related COVID-19. Mr. Al Oliveira mentioned that the district would be replacing the scrubber HEPA and charcoal filters, as well as miscellaneous Roof Top Units (RTU) filters and uni-vents during the April vacation break. The scrubber manufacture recommends a 12-month replacement of the filters, but the district will be changing the filters at the 6-month time frame. Mr. Al Oliveira also mentioned that merv filters would be changed during the April vacation break as part of our quarterly filter change plan.

Mr. Al Oliveira reviewed the ongoing small/medium projects list and highlighted specific tasks. The process for procuring public projects was mentioned and a sample specification was presented. Mr. Bruce Oliveira questioned, “how do we determine which projects are initiated”? Mr. Al Oliveira replied, “that if the work sequence is associated with multiple factors, such as season, building accessibility and procurement.

Mr. Al Oliveira provided the Committee with a copy of the School Dude pie charts listing the amount of work orders completed by the Maintenance Staff at each school, from July 1, 2020 to Mach 30, 2021.

Mr. O’Leary presented the 2020-2021 Facilities Rental Report to the committee.

Voted unanimously on a motion by Mr. Bruce Oliveira and seconded by Mr. Amaral to adjourn.

The meeting adjourned at 6:12 pm.

Al Oliveira

Al Oliveira
Director of Facilities

¹ The **Open Meeting Law** requires **public** bodies to create and approve **minutes** in a timely manner. A “timely manner” is considered to be within the next three **public** body **meetings** or 30 days from the date of the **meeting**, whichever is later, unless the **public** body can show good cause for further delay

2020-2021 Facilities Rental Report

Renter	Rental Dates	Space	School	Custodial& Space	Payment Made	Bal Due
St Michaels Futebol	Summer dates	Field	Normandin	\$360.00	\$360.00	\$0.00
Maura Strickland	Summer dates	Field	Normandin	\$450.00	\$450.00	\$0.00
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Southcoast Foot Factory	9/12/2020	Field	Lincoln	\$300.00	\$300.00	\$0.00
Fernandes Masonry	Fall Dates	Field	Roosevelt	\$720.00	\$720.00	\$0.00
Southcoast United Soccer	Fall Dates	Field	RMS, NMS, Lincoln	\$4,605.00	\$4,605.00	\$0.00
Dartmouth Girls Field Hockey	Fall Dates	Field	McCoy Field	\$2,200.00	\$2,200.00	\$0.00
Vipers Soccer	Fall Dates	Field	RMS & Lincoln	\$540.00	\$540.00	\$0.00
St Michaels Futebol	Fall Dates	Field	RMS & Lincoln	\$3,127.50	\$3,127.50	\$0.00
St Michaels Futebol	Fall Dates	Field	McCoy Field	\$3,000.00	\$3,000.00	\$0.00
St Michaels Futebol	Fall Dates	Field	NMS Field	\$315.00	\$315.00	\$0.00
Elections	Various schools			\$1,737.50	\$1,737.50	\$0.00
Michael LaJoie		field	Walsh field	\$1,500.00	\$1,500.00	\$0.00
Bishop Stang High School	Dec2020, Jan Feb	Pool	NBHS	\$3,456.00	\$3,456.00	\$0.00
Fernandes Masonry	3/7/21 & 3/14/21	field	Roosevelt	\$420.00	\$420.00	\$0.00
Old Rochester Regional School	Various dates	Pool	NBHS	\$2,217.50	\$2,217.50	\$0.00
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TOTALS					\$26,703.50	

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Work Completed-March 2021

	3/1-3/5/2021	3/8-3/12/2021	3/15-3/19/2021	3/22-3/26/2021	3/29-4/2/2021
<i>Susanna Arruda</i>	<p>Carney 18130- repaired broken seat in caf.</p> <p>Campbell 18138- delivered floor tiles</p> <p>Swift 18142- replaced toilet seat in preschool bathroom P4.</p> <p>Trinity 18170- made 3 extra keys for staff bathroom.</p> <p>Parenting Teens 18145- fixed door at bridge.</p> <p>Sealab 18140- cut plexi to fit top of new fish tank.</p> <p>Swift 18179- painted teachers' lounge.</p> <p>Swift 17775- fixed paint bubbling off in teachers' room.</p> <p>Swift 18147- filled pot hole in parking lot.</p> <p>DeValles 18223- repaired roll off gate in parking lot</p> <p>Facilities 18213- assisted Carlos with putting up white board and TV stand in new office.</p> <p>Facilities 18245- cleaned van</p> <p>Adult Ed 18244- repairing glass door.</p>	<p>DeValles 18268- fixed sliding gate due to asphalt issues.</p> <p>Pulaski 18146- moved pulled down shades in I1 & I4.</p> <p>Gomes 18218- fixed hole behind door in small room in 300s.</p> <p>Pulaski 18198- installed paper towel dispenser in Kpod.</p> <p>PRAB 18219- repairs and painting in RM 216</p>	<p>Pacheco 18352- installed rigid thermal sheets over the uncovered radiators in classrooms.</p> <p>Trinity 18376- fixed alley way door</p> <p>Gomes 18301- added doorstop on wall</p> <p>Brooks 18323- fixed metal molding around univent in vestibule.</p> <p>Parker 18297- fixed closet door in RM 7.</p> <p>PRAB 18219- repairs and painting in RM 216</p> <p>Rodman 18436- fixed the front door</p> <p style="text-align: center; color: blue;">Bereavement 3/19</p>	<p>Parker 18448- installed trash barrel</p> <p>Rodman 18455- installed new glass on main entrance doors</p> <p>Winslow 18411- fixed auditorium door</p> <p>Carney 18547- pick up lift from NBHS and bring to Carney</p> <p>Pulaski 18512- assist Carlos C w/ 18440- putting together desks</p> <p>DeValles 18482- putting together 36 tables and moving 4 tables to Congdon.</p> <p>PRAB 18474- installed and replacing new signs and poles.</p> <p>Pulaski 18543- fixing 2 benches in playground</p> <p>PRAB 18625- prepped and painted outside firebox and pole.</p> <p>Pulaski 18567- cutting 2 /sets of plexi for kidney table in lower level.</p>	

Mike Canasta

Winslow 18151- cutting plexi
Lincoln 18153- Cut plexi
Rodman 18155- cutting plexi
Taylor 18192- cutting plexi
Gomes 18193- cutting plexi
Campbell 18114- cutting plexi
Rodman 18208- accepted delivery of dividers for caf
Carney 18210- accepted delivery of plexi and cut plexi
Pacheco 18234- took measurements for plexi
Facilities 18236- picked up new vehicles w/ Mike
Congdon 18246- modified some shields in 2 classrooms
Pacheco 18248- modified some shields in a classroom
Pulaski 18250- measured for plexi in 3 classrooms.
Jacobs 18253- prepped shields for delivery

Jacobs 18253- prepped shields for delivery and delivered.
Gomes 18281- delivered plexi and took measurements for some rooms
Pulaski 18283- Cut plexi
Lincoln 18284- cut plexi
Gomes 18302- Delivered plexi
Pulaski 18303- Delivered plexi
Lincoln 18304- Delivered plexi
Congdon 18305- cut and delivered plexi
Facilities 18306- cut legs from butcher block table to use as work bench and mounted stainless shelf on wall upstairs that came off butcher block table.
Gomes 18344- modified shields for a classroom in library 2nd floor.
Swift 18345- measured and cutting plexi
Swift 18360- delivered plexi
Gomes 18361- picked up table for facilities to be modified
Carney 18362- taking measurements and cutting plexi (when stock arrives)
Congdon 18383- Measurements taken for plexi
Facilities 18385- Cleaned up 2nd floor near chainfall area to make room for new plexi deliv

Facilities 18420- fixed new doorway/ door jamb in Al's new office.
PRAB 18457- Delivered Air purifier to RM 235
Campbell 18461- delivered a box of fluorescent lights
Swift 18315- Plexiglass needed for Kindergarten and 3rd grade.
delivered and set up
Carney 18488- cut and delivered plexi
Congdon 18489- cut and delivered plexi
DeValles 18490- cut and delivered plexi
HayMac 18491- delivered plexi
HayMac 18516- deliver caf shields and take measurements for 1st grade
Gomes 18518- cut plexi for caf tables

Gomes 18518- cut plexi for caf tables and deliv
HayMac 18548- cut and delivered plexi
Keith 18549- took measurements and prepped for plexi order
Normandin 18550- prepped for plexi order
Normandin 18571- Cut plexi for caf tables
Keith 18573- Cut plexi for science tables
Rodman 18588- adjusting plexi in RM 4 and RM 1
NBHS 18542- delivered plexi order for teachers desks
Keith 18573- delivered plexi for science tables
Carney 18605- modified plexi in 5th grade classroom
Pulaski 18675- Cut plexi
Facilities 18676- removed 2nd floor trash
Devalles 18677- assessed and cut corrugated shields for kindergarten

Sick 2hrs 3/22
Sick 3/25

Carlos Carvalho

e

Pacheco 18116- fixed door in facilitator's office.
Roosevelt 18139- fixed eft outside facing double receiving door.
Sealab 18168- replaced broken door handle RM 11.
Sealab 18167- replaced broken door handle in custodian's room.
DeValles 18172- made plexi for RM 1
DeValles 18173- made plexi for RM 10
DeValles 18096-fixed brick walls in girls room basement.
Roosevelt 18131- replaced old handle w/ new one.
DeValles 18224- repaired roll off gate in parking lot
DeValles 18173- made plexi for RM 7
Facilities 18200- install a TV mount and a 4'x8' whiteboard in the Facility Directors new office.
DeValles 18220- fixed hole in wall of music/art room.

DeValles 18231- painting patch work in girls bathroom
Campbell 18242- attached white bookshelf to wall in RM 5.
Gomes 18261- put back medal on heater ends in 700 caf.
Gomes 18287- painting metal unit
Pacheco 18272- Repaired broken window in basement
Congdon 18279- painted red dots in back of building.
DeValles 18314- painted dots on playground.
Trinity 18064- fixed cement on east side stairwell at front entrance.
Carney 18332- Repaired gate in ASD playground

Carney 18336- repaired door brackets on sliding door above gym.
Carney 18333- installed weather stripping on bottom of outside door PK112.
Carney 18334- installed weather stripping on bottom of outside door OTPT RM.
Carney 18335- installed new track and tile above new fridge 3rd floor kitchen.
Gomes 18381- fixed broken toilet seat in 513.
Roosevelt 18316- fixed Cleveland street doors
Hathaway 18422- fixed front door
HayMac 18409- fixed door knob on door between 307 and 308.
HayMac 18430- Assisted plumber installing new bubbles in caf.
Jacobs 18456- Assisted plumber
Roosevelt 18449- fixed main entrance doors
Parker 18470- cut plexi

Kempton 18500- repaired glass on north east door frame
HayMac 18479- cover holes in walls from old bubblers.
Carney 18539- Filled mail courier vehicle's tire w/ air.
Pulaski 18440- put together secretary desk
Whaling City 18532- fixed door on Morgan street side.
HayMac 18430- Assisted plumber installing new bubbles in caf.
DeValles 18570- assisted Sue w/ 18482- building 36 tables and moved some to Congdon.
Congdon 18522- fixed doorknob RM 21, 3rd floor.
PRAB 18599- Installing no parking signs outside of PRAB.
NBHS 18501- fixed curb stop that was moving during plowing

	<p>Gomes 18102- Fixed trap on sink pipe in RM 344</p> <p>NBHS 12681- installed new utility sink in pool laundry room.</p> <p>Sealab 18141- ran plumbing for new fish tank</p> <p>Hathaway 18171- fixed clogged sink RM 7.</p> <p>DeValles 18149- fixed heating valve in caf above tables.</p> <p>DeValles 18197- fixed radiator leak across from principal's office.</p> <p>Pacheco 18257- replace toilet handle in girls bathroom</p> <p style="text-align: center;">Sick 3/4</p>	<p>DeValles 18267-fixed leaking radiator on 2nd floor</p> <p>Hathaway 18266- fixed urinal in boys bathroom 2nd floor.</p> <p>PRAB 18243- fixed leaking pipe in new IT office.</p> <p>Gomes 18273- fixed sink in RM 633</p> <p>Gomes 18274- fixed clog in restroom RM 620.</p> <p>Carney 18190- Replaced broken faucet in the women's bathroom on 1st floor</p> <p>Carney 18191- Fixed leaking toilet Main office 1st floor men's room</p> <p>Roosevelt 18312-fixed sinks in RM 333.</p> <p>Pacheco 18294- changed batteries in toilets – boys room, downstairs.</p> <p>Pacheco 18351- replaced faucet in principals office.</p> <p>Pacheco 18355- repaired toilet handle in principals office.</p> <p>Ashley 18370- fixed leaking toilet in nurse's office.</p> <p>Gomes 18299-fixed leaking urinal in 700's boys restroom</p>	<p>HayMac 18396- fixed sink in 3rd floor staff bathroom.</p> <p>HayMac 18388- fixed toilet in RM 320.</p> <p>HayMac 18374- fixed 2 toilets in girls bathroom and 1st grade boys room.</p> <p>Gomes 18423- fixed concern with hot water tank.</p> <p>Gomes 18405- fixed smell in RM 619</p> <p>Winslow 18401- fixed sink in teachers bathroom in basement</p> <p>Normandin 18389- fixed produce sink faucet</p> <p>HayMac 11748- installing new bubbles in caf.</p> <p>Jacobs 18438-repaired leak in toilet in RM 109</p> <p>Roosevelt 18481- repaired toilet in RM 213</p> <p>Campbell 18454- fixed drain pipe in kitchen under stove.</p> <p>Carney 18502- fixed hot water issue</p>	<p>HayMac 11748- replacing old bubblers w/ new</p> <p>Roosevelt 18580- fix floor drain issue in Family Community RM</p> <p>Parker 18619- assessing clogged sink and odor in RM 10.</p>	
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Mike Faria

Sick 3/1
Sick 3/2
Sick 3/3
Personal 3/4
Personal 3/5

Trinity 18126- Building exhaust fan plenum for kitchen tunnel ventilation.(built at Facilities) to install on site.
PRAB 17589- fixing tiles and ceiling track in new IT room.
Roosevelt 18327-fixed screens in RM 158
PRAB 18378- building 2 work benches in IT room

PRAB 18378- building 2 work benches in IT room
Roosevelt 18375- fixed floor tiles Side foyer A19.
Roosevelt 18324- put together 12 office chairs for RM 333.
PRAB 18447- Assisted Mark L w/ 17751 adhered NBPS wall sticker to wall in Ruby's Office and Jen Ferland's Office- 135.
Adult Ed 18419- replaced toilet paper holder RM 220.
Trinity 18126- Built exhaust fan plenum for kitchen tunnel ventilation.(built at Facilities) to install on site.
Roosevelt 18417-fixed clock in RM 256
Roosevelt 18392- fixed clock in RM 333
PRAB 18478- fixed hole in wall of new IT room
Trinity 18473- installing new trim work on (3) windows in the lower cafe/kitchen.

Trinity 18473- installing new trim work on (3) windows in the lower cafe/kitchen.
PRAB 18578- measured bathroom doors
Gomes 18293- fixed rooftop ladder.
Pulaski 18590-fixing rooftop ladder.
Trinity 18624- painting in kitchen
PRAB 18641-picked up donated dictionaries in Acushnet and brought to PRAB
PRAB 18640-Assisted Mark L w/ 18533- put up 5 whiteboards

Mike Langis

NBHS 17968- marked electrical outlets on walls in RM B-292.
NBHS 17951- install outlets in RM 4-203
NBHS 18062- installed quad outlet in RM 4-105

Bereavement 3/1
Bereavement 3/2

NBHS 17968- marked electrical outlets on walls in RM B-292.
Devalles 18233- repaired light switch on 1st floor by center.
PRAB 17669- assessed new lighting in new I.T. spaces and electrical configuration and future wall power strips for work benches

Trinity 18377-installed power for new exhaust fan in cafe area
Facilities 18459- Finished rest of wiring in AL new office
Congdon 18453- fixed light in main office bathroom.
Congdon 18460- fixed emergency lights on 3rd floor.
Campbell 18445- disconnected power to fan motor in boiler room
NBHS 17968- marked electrical outlets on walls in RM B-292.

Personal 3/15

NBHS 17968- marked electrical outlets on walls in RM B-292.
Congdon 18585- fixed emergency light in auditorium/gym on north wall.
Pacheco 18493- replaced emergency lights on outside of custodians office, boys & girls bathrooms, 1st FL south hall stairs.
Taylor 18568- assessing parking lot lights.
Devalles 18354- fixing emergency lights 2 on second floor 1 first floor hall middle stairs 1 kitchen stock room 1 boys room 1 girls bathroom 1 teacher room 2 in audit / gym

Winslow 18163- assembled two HEPA air cleaners
PRAB 17781- painting RM 217
Pulaski 18180- Assisted Kevin Mello w/ 17326- heat issues in IPOD classroom.
Gomes 18181- Assisted Kevin Mello w/ 18175-picked up and delivered spare motors and fan wheels.
Trinity 18182- Assisted Kevin Mello w/ 13124-assessed heat issues in Shop (basement)

½ Sick 3/4
 Sick 3/5

PRAB 17782- patching RM 217
PRAB 18275- fixed and installed door knob lock on boys room 3rd floor

Comp Day 3/11

Campbell 15918- installed whiteboard in RM 2
Campbell 15919- installed toilet paper dispensers in bathrooms and installed new paper towel dispenser in RM 2.
Campbell 12897- repaired lifted tiles under dishwasher.
Pulaski 18262- installed toilet paper dispenser in main floor girls bathroom.
Carney 17862- installed thermostat covers in ABA room on 3rd floor.
Carney 17863- installed thermostat covers in health room on 3rd floor.
Trinity 17909- fixed window in Equipment room.
Trinity 17910- fixed window in culinary
Congdon 18349- Moved pull down screen from RM 3 to RM 4
Brooks 18403- Mounted Emergency kit in cafeteria manager's office.
Ashley 18371- repaired nurse's office bathroom door handle.
PRAB 17751- adhered NBPS wall sticker to wall in Ruby's Office and Jen Ferland's Office- 135.
PRAB 17634- took down wall hangings and painting
Campbell 18446- Remove pipe from fan

PRAB 18540- filled floor where tiles were broken in RM 217
Carney 18541- assisted Greg w/ 18264- supplying power to the Air Pears Purifiers that were installed by Air Masters.
Taylor 17886- repaired chair at outside entrance until new chain comes in.
Gomes 18586 - assisted Mike Faria w/ 18293 fix ladder on roof
Pulaski 16115- fixing rooftop ladder
Gomes 14456- replaced or fixed base molding throughout.
Gomes 18406- fixed hole in wall in office.
Gomes 18562- fixed hole in RM 622
Trinity 15498- fixed floor in culinary
Carney 17037- Replaced two broken fire alarm pull stations on wall outside the nurses' office
Carney 17038- Installed 2 plastic security covers over pull stations in hallway near nurses office.
Roosevelt 18626- picked up a food warmer from Roosevelt kitchen and brought Congdon kitchen.
PRAB 17634- prepping office for new furniture RM 141.
PRAB 18533- hung up 5 whiteboards

			<p>in boiler room and cap the end</p> <p>Trinity 15498- worked on floor issues in culinary</p> <p>Gomes 18504- assessed smell in RM 619 w/ Mike Medeiros</p> <p>Gomes 18399- hung first aid kit in kitchen</p> <p>Gomes 18428- fixed ceiling vents in 200 Caf.</p> <p>Gomes 18406- fixing hole in wall near Jen's office.</p>	<p>Facilities 18642- Picked up paint for Kevin Clapper</p> <p>Sick ½ 3/23</p>	
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18157- Delivered plexi to Lincoln, Ashley and Winslow x2
Hathaway 18158- brought back snow blower and picked up borrowed one.
Facilities 18159- Went to Interstate Battery for Lawn mower.
Facilities 18160- Worked on started for grass cutter machine
18185- Delivered plexi to Lincoln, Campbell, Winslow and Sealab
NBHS 18186- picked up fallen branches
Campbell 18187- picked up fallen branches
Facilities 18188- Fixed the front of Sue's truck.
Facilities 18225- worked on sander and snow blower
18226- Delivered plexi to Taylor and Winslow
NBHS 18228- Removed junk items from NBHS and brought to junk yard
NBHS 18259- Removed scrap metal

18319- Delivered BlueAir Purifiers to all schools
PRAB 18367- Assisted Sue w/ 18219-repairs in RM 216
PRAB 18337- Removed pallets from basement.
Carney 18338- removed old refrigerator from kitchen
Trinity 18341- Assisted Carlos w/ 18064-fixed cement on east side stairwell at front entrance.
Roosevelt 18368- brought over 2 desks and a chair from Keith
Campbell 18369- brought over a weedwacker and backpack blower
PRAB 18379- picked up supplies from Lowe's to bring to PRAB

Personal 3/8

PRAB 18367- Assisted Sue w/ 18219-repairs in RM 216
Pulaski 18408- cleaned up fallen tree in playground
Whaling 18426- delivered tables and shelving unit from Keith
Carney 18465- Delivered surplus requested furniture from Keith
Campbell 18486- delivered weed whacker and backpack blower
Facilities 18487- Picked up tire at Roland's Tires and brought pallets to Crapo Hill.
Facilities 18505- Emptied the sander
Trinity 18506- Cutting trees
Roosevelt 18507- removed 10 pallets and disposed of
Lincoln 18508- removed 2 pallets and disposed of

Facilities 18593- Emptied building trash
 -Dropped off truck in Seekonk
 -Cleaned out sander and removed from truck
PRAB 18595- delivered air scrubber to Athletic Director
Congdon 18597- Delivered 6 tables and 16 chairs from DeValles
Trinity 18643- cutting down shrubs
Roosevelt 18627- picked up a food warmer from Roosevelt kitchen and brought Congdon kitchen.
Facilities 18644- picked up truck in Seekonk
Pulaski 18645- Cut branch and brought to transfer station

Vacation 3/22

Vacation 3/23

Mike Mandaville

Facilities 18161-
Worked on started for grass cutter machine and snow blower.
Facilities 18162-
repaired Dave's sweeper machine
Facilities 18183-
Worked on a backpack blower
Facilities 18184-
ordered parts and got prices for mowers from Norfolk
Facilities 18204-
Worked on fixing and prepping trailer for grass cutting
Facilities 18205-
Cleaned sander
Facilities 18206-
worked on snow blower w/ new parts
NBHS 18232-
Removed junk items from NBHS and brought to junk yard
NBHS 18258-
Removed scrap metal

Trinity 18276-
Assisted Mike Faria w/ 18126 kitchen ventilation
Davalles 18277-
Assisted Sue w/ 18268- filling asphalt near gate
NBHS 18278-
Removed plastic
18320-Delivered BlueAir Purifiers to all schools
Carney 18239-
removed old refrigerator from kitchen
PRAB 18342-Assisted Sue w/ 18219-repairs and painting in RM 216

Personal 3/12

Facilities 18404-
cleaned up garage and removed door motor for lift installation
Pulaski 18407-
cleaned up fallen tree in playground
Whaling 18427-
delivered tables and shelving unit from Keith
Carney 18466-
Delivered surplus requested furniture from Keith
Facilities 18483-
worked on weed whacker and Backpack blower for Campbell
PRAB 18484- removed metals

Sick ½ 3/19

Trinity 18554- cutting down shrubs
Facilities 18594-
Emptied building trash
-Dropped off truck in Seekonk
-Cleaned out sander and removed from truck
PRAB 18596-
delivered air scrubber to Athletic Director
Congdon 18598-
Delivered 6 tables and 16 chairs from DeValles

Winslow 18152- cutting plexi
Lincoln 18154- cut plexi
Rodman 18156- cutting plexi
Winslow 18152- cutting plexi
Lincoln 18154- Cut plexi
Taylor 18194- cutting plexi
Gomes 18195- cutting plexi
Campbell 18196- cutting plexi
Rodman 18209- accepted delivery of dividers for caf
Rodman 18156- cutting plexi
Campbell 18196- cutting plexi
Carney 18211- accepted delivery of plexi and cut plexi
Carney 18211- cutting plexi and delivered partial
Pacheco 18235- took measurements for plexi
Congdon 18247- modified some shields in 2 classrooms
Pacheco 18248- modified some shields in a classroom
Pulaski 18251- measured for plexi in 3 classrooms.
Jacobs 18252- prepped shields for delivery Carney

Jacobs 18252- prepped shields for delivery and delivered.
Gomes 18282- delivered plexi and took measurements for some rooms
Pulaski 18285- Cut plexi
Lincoln 18286- cut plexi
Gomes 18307- Delivered plexi
Pulaski 18308- Delivered plexi
Lincoln 18309- Delivered plexi
Congdon 18310- cut and delivered plexi
Facilities 18311- cut legs from butcher block table to use as work bench and mounted stainless shelf on wall upstairs that came off butcher block table.
Congdon 18310- cut and delivered plexi
Gomes 18346- modified shields for a classroom in library 2nd floor.
Swift 18347- measured and cutting plexi
Lincoln 18309- Delivered plexi
Swift 18363- delivered plexi
Gomes 18364- picked up table for facilities to be modified
Carney 18365- taking measurements and cutting plexi (when stock arrives)
Congdon 18384- Measurements taken for plexi

Facilities 18421- fixed new doorway/ door jamb in Al's new office.
PRAB 18458- Delivered Air purifier to RM 235
Campbell 18462- delivered a box of fluorescent lights
Swift 18463- Plexiglass needed for Kindergarten and 3rd grade. delivered and set up
Facilities 18433- Hoisted plexi and starting cutting for orders that were pending.
Carney 18494- cut and delivered plexi
Congdon 18495- cut and delivered plexi
DeValles 18496- cut and delivered plexi
HayMac 18497- delivered plexi
Devalles 18514- Cut plexi
HayMac 18517- deliver caf shields and take measurements for 1st grade
Gomes 18519- cut plexi for caf tables

Gomes 18519- cut plexi for caf tables and deliv
HayMac 18551- cut and delivered plexi
Keith 18552- took measurements and prepped for plexi order
Normandin 18553- prepped for plexi order
Normandin 18572- Cut plexi for caf tables
Keith 18574- Cut plexi for science tables
Rodman 18589- adjusting plexi in RM 4 and RM 1
NBHS 18604- delivered plexi order for teachers desks
Keith 18574- Delivered plexi for science tables
Carney 18606- modified plexi in 5th grade Classroom
Pulaski 18682- Cut plexi
Facilities 18683- removed 2nd floor trash
Devalles 18677- assessed and cut corrugated shields for kindergarten

Sick 3/25

		Facilities 18386- Cleaned up 2nd floor near chainfall area to make room for new plexi deliv			
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Parker 17818- fixed heating issues in RMs 4, 6,14,23,26. Boiler concerns – Contractor needed.
Pulaski 17326-Fixed heat issues in IPOD classroom.
Gomes 18175-picked up and delivered spare motors and fan wheels.
Trinity 13124-fixed heat issues in Shop (basement)
Gomes 18021-fixing Exhaust fan #17
Normandin 18227- Assited Plant Engineer w/ energy management system
HayMac 18216- reset boiler but did not fix issue. Wilkinson needed.

½ Comp 3/4
 Vacation 3/5

Carney 18260- installed new McQuay actuator to the UV in RM 267
Carney 18189- Repaired thermostat in ABA room above gym
Gomes 18021- fixed exhaust fan #17
Gomes 18296-Reset unit HV-3
PRAB 18291- cleaned and checked heater in Tech Lab-IT.
Pulaski 18300- checked air filtration system in I-pod
Roosevelt 18325- fixed heat issue in RM 355.
Roosevelt 18214-fixed motor in ventilator RM 218.
Roosevelt 18164-fixed heat issue in RM 320.
Roosevelt 18359- changed batteries on energy management
Pulaski 18348- fixed heating issue in G pod.
Trinity 18350- assessing ventilation condition in restrooms.

Pulaski 18372- fixed radiator leak in K Pod.
Facilities 18397- removed plexi from truck w/ backhoe.
Roosevelt 18395- fixed heat issue in RM 355
Roosevelt 18393-107c freeze stat
Trinity 18350- assessed ventilation condition in restrooms.
Trinity 18390-fixed heat issue in 1st floor restoration.
Roosevelt 18414-fixed heat issue in RM 333.
Gomes 18418- HV 3 issues- parts on order.
Gomes 18413- fixed issue with exhaust fan 42.
Pulaski 18441- Replaced T-stat and installed a locking cover for protection-lower level.
Campbell 18476- Preventative maintenance and repair air compressor
NBHS 18475- Used backhoe to crush dumpsters
Campbell 18476- Preventative maintenance and repair air compressor
Gomes 18492- Preventative maintenance and repair air compressor

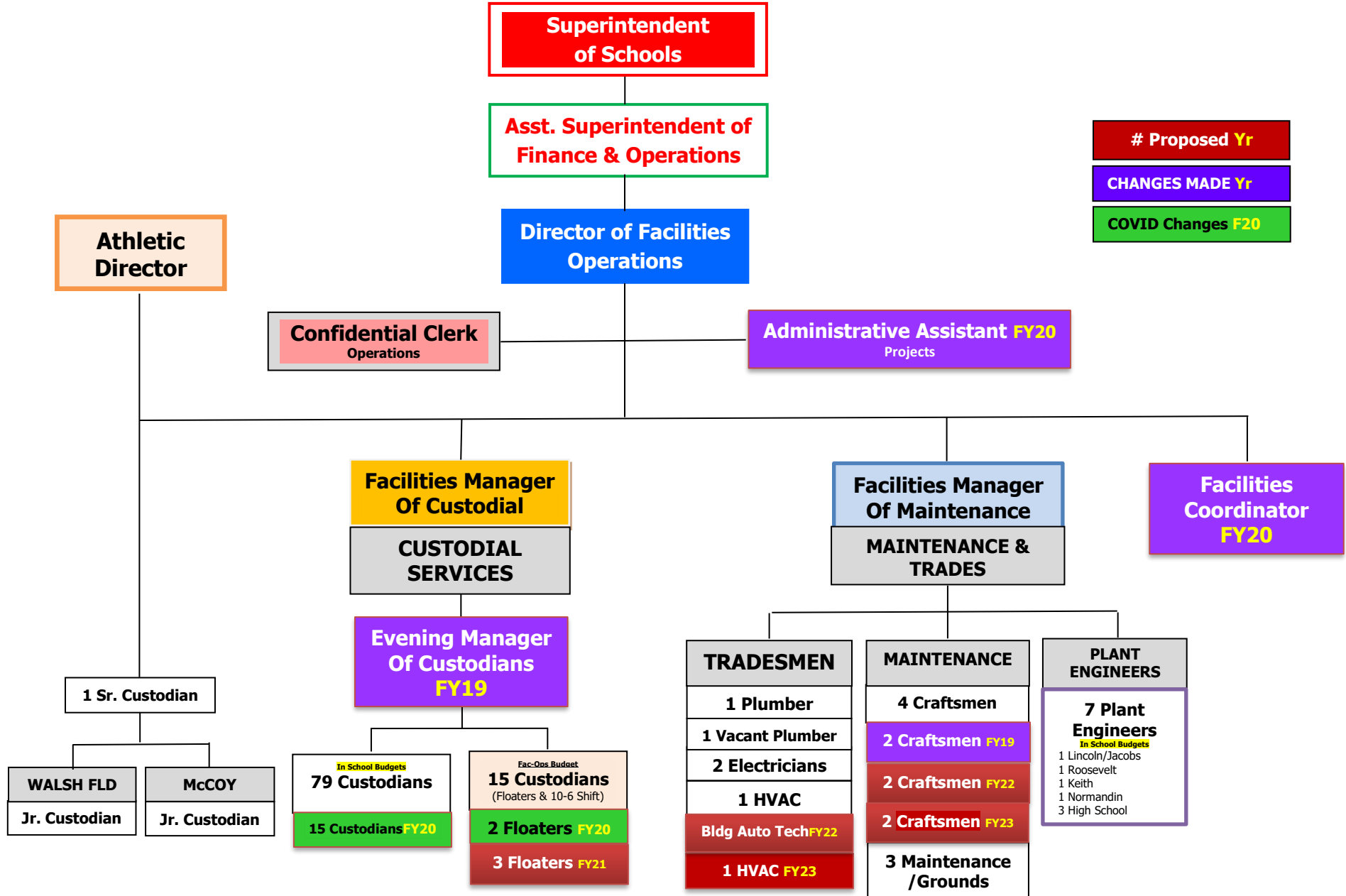
Roosevelt 18525- repaired unit HV-1
Trinity 18531- Air Compressor Maintenance
Pulaski 18526- Air Compressor Maintenance
Pulaski 18569- fixing air compressor in boiler room.
Facilities 18575- operated backhoe.
Carney 18529- Air Compressor Maintenance
Roosevelt 18583- fixed heater in RM 256
Roosevelt 18563- fixed heater in RM 267

Sick 3/25

<i>Ron Vaudry</i>	<p>Carney 18077- painting 4 kids restrooms on 3rd floor</p> <p style="text-align: center;">Sick 3/1</p>	<p>Carney 18207- Painting visitor's bathrooms First floor</p> <p style="text-align: center;">½ Comp 3/12</p>	<p>NBHS 18415- Assisting Greg W w/ 18410- installing 3 ethernet drops in auditorium.</p>	<p>Carney 18577- Assisted Greg W w/ 18576- troubleshooting front door entry and call system issues</p> <p>Carney 18607- Assisting Greg W w/ 18264- supplying power to the Air Pears Purifiers that were installed by Air Masters.</p> <p style="text-align: center;">Sick 3/22</p>	
<i>Greg Winnett</i>	<p>Gomes 18112-fixed lights in main office conference room.</p> <p>Normandin 17952- fixing magnets in hallways near: teachers lounge, gym stairwell 1 on 3rd. flr, 1st flr near stairwell 5</p> <p>Gomes 17878- fixed lights in RM 651</p> <p>Carney 18143-fixing key switch to the gym divider door for operation</p> <p>Ashley 17919- fixing lighting issue in basement boys bathroom.</p> <p>Trinity 18202- Assisted Kevin Mello w/ 13124- fixed heat issues in Shop (basement)</p> <p>Gomes 18203- Assisted Kevin Mello w/ 18021- fixing Exhaust fan #17</p> <p>NBHS 17922- fixing outside wall lights. Green and Gold Courtyards.</p> <p style="text-align: center;">Sick 3/5</p>	<p>NBHS 17922- fixed outside wall lights. Green and Gold Courtyards.</p> <p>Ashley 17919- fixed lighting issue in basement boys bathroom.</p> <p>Gomes 18298- wired motor for new Exhaust fan #17</p> <p>Gomes 18343- fixing door alarm panel issue</p> <p>Gomes 18263- adding power supply to the Air Pears Purifiers that were installed by Air Masters.</p> <p style="text-align: center;">Union Business 45min 3/8</p> <p style="text-align: center;">Vacation 3/11</p>	<p>NBHS 18410- installing 3 ethernet drops in auditorium.</p> <p>Gomes 18263- added power supply to the Air Pears Purifiers that were installed by Air Masters.</p>	<p>Carney 18264- supplying power to the Air Pears Purifiers that were installed by Air Masters.</p> <p>Carney 18576- troubleshooting front door entry and call system issues</p>	

Facilities Operations and Management Flow Chart - Proposed 5 Year Plan (2019 – 2023)

FY21 STAFFING



Proposed Yr
CHANGES MADE Yr
COVID Changes F20

1 Sr. Custodian	
WALSH FLD Jr. Custodian	McCOY Jr. Custodian

<small>In School Budgets</small> 79 Custodians 15 Custodians FY20	<small>Fac-Ops Budget</small> 15 Custodians (Floaters & 10-6 Shift) 2 Floaters FY20 3 Floaters FY21
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TRADESMEN
1 Plumber
1 Vacant Plumber
2 Electricians
1 HVAC
Bldg Auto Tech FY22
1 HVAC FY23

MAINTENANCE
4 Craftsmen
2 Craftsmen FY19
2 Craftsmen FY22
2 Craftsmen FY23
3 Maintenance /Grounds

PLANT ENGINEERS
7 Plant Engineers <small>In School Budgets</small>
1 Lincoln/Jacobs 1 Roosevelt 1 Keith 1 Normandin 3 High School